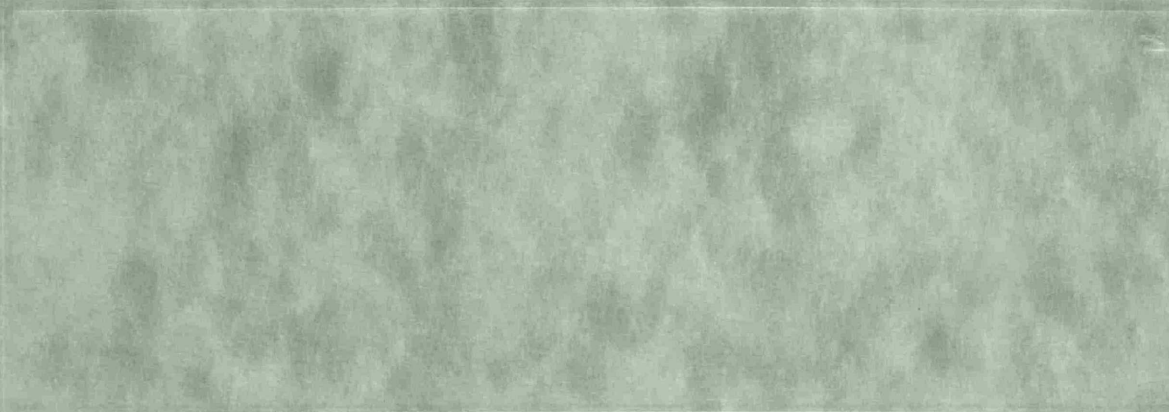


INDIANA COLLECTION
Civil Defense

BLACK OAK

BLACK OAK
LAKE RIDGE
CIVIL DEFENSE



Dear Member:

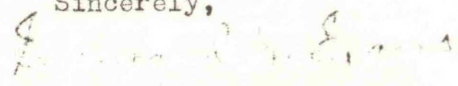
To the Citizen Volunteer of the Black Oak Lake Ridge Civil Defense, as trustee of Calumet Township I wish to express my appreciation for your interest in your Community.

Citizen participation in Community Affairs in todays complex world has become a must. Your interest in Civil Defense indicates your desire to be of assistance to your neighbor and fellow citizen.

My blessing and support goes with you in the days ahead, while you train and become a qualified Civil Defense member.

I hope that our joint relationship will be most pleasant, and that our efforts will be a source of pride to our Community.

Sincerely,


Calumet Township Trustee

FOR THE USE OF THOSE CHARGED WITH THE RESPONSIBILITY TO PROTECT THE LIVES
AND PROPERTY OF THE CITIZENS OF THE BLACK OAK*LAKE RIDGE AREA.

COPIES TO BE PLACED IN EACH OF THE TWO PUBLIC LIBRARIES

CIVIL DEFENSE LAWS
THE TOWNSHIP PLAN
A CIVIL DEFENSE STRUCTURAL DESIGN
RULES FOR THE BOARD OF DIRECTORS
MEMBERSHIP RULES AND REGULATIONS } Deputy Directors - Duties
ANNEX No. 1. THERETO
UNIFORM CODE
ANNEX No. 2.-A. EMERGENCY PLANS FOR SERVICE IN
ADJACENT AREAS
ANNEX No. 2-B. SPECIAL ASSIGNMENTS
ANNEX No. 2-C. PERSONNEL REQUIREMENTS
ANNEX No. 3. PLANNING DEPARTMENT
ANNEX No. 4. INSTRUCTORS AND TRAINING DEPARTMENT
ANNEX No. 5. PUBLIC INFORMATION DEPARTMENT
ANNEX No. 6. WARNING AND COMMUNICATIONS DEPARTMENT
ANNEX No. 7. POLICE AND RELATED SERVICES
ANNEX No. 8. MOTOR POOL AND TRANSPORTATION DEPARTMENT
ANNEX No. 9. FIRE AND RESCUE DEPARTMENT
ANNEX No. 10. HEALTH, WELFARE AND HOSPITAL DEPARTMENT
ANNEX No. 11. RELIGIOUS AFFAIRS DEPARTMENT
AREA MAP.
MEMORIAL PAGE.

RE-EVALUATION AND PREPAREDNESS WILL CAUSE CHANGES IN THIS MANUAL.
AS CHANGES ARE MADE THOSE WHO HAVE THIS MANUAL WILL BE REQUIRED TO PLACE
SUCH CHANGES IN THE MANUAL.

KEEP THIS MANUAL IN A NEAT AND PRESENTABLE CONDITION.

CIVIL DEFENSE ACT OF 1951

CHAPTER 268

(H. 406. Approved March 6, 1951)

AN ACT relating to the establishment of a Department of Civil Defense and other organizations for civil defense within the State of Indiana; granting certain executive powers with respect thereto and for related purposes; and making an appropriation; and to repeal an act entitled, "AN ACT creating a Department of Civil Defense and establishing its powers and duties, approved March 11, 1949, being of the Acts of 1949, Ch. 275," and declaring an emergency.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF INDIANA:

SECTION 1. This act shall be known and referred to as the "Civil Defense Act of 1951).

SECTION 2. (a) Because of the existing and increasing possibility of the occurrence of disasters or emergencies of unprecedented size and destructiveness resulting from enemy attack, sabotage or other hostile action, and in order to insure that preparations of this state will be adequate to deal with such disasters or emergencies, and generally to provide for the common defense and to protect the public peace, health, and safety, and to preserve the lives and property of the people of the state, it is hereby found and declared to be necessary; (1) to create a state civil defense department, and to authorize the creation of local organizations for civil defense in the political subdivisions of the state; (2) to confer upon the governor and upon the executive heads of governing bodies of the political subdivisions of the state, the emergency powers provided herein; and (3) to provide for the rendering of mutual aid among the political subdivisions of the state, and with other states, and with the federal government and respect to the carrying out of civil defense functions; and (4) to authorize the establishment of such organizations and taking of such steps as are necessary and appropriate to carry out the provisions of this act.

(b) It is further declared to be the purpose of this act and the policy of the state that all civil defense functions of this state be coordinated to the maximum extent with the comparable functions of the federal government including its various departments and agencies of other states and localities, and of private agencies of every type, to the end that the most effective preparation and use may be made of the nation's manpower, resources, and facilities for dealing with any disaster that may occur.

SECTION 3. As used in this act the term "civil defense" shall mean the preparation for and carrying out of all emergency functions, other than functions for which military forces or other federal agencies are primarily responsible, to prevent, minimize, and repair injury and damage resulting from disasters caused by enemy attack, sabotage, or other hostile action, or by fire, flood, or other causes. These functions include, without limitation, firefighting services, police services, medical and health services, rescue, engineering, air raid warning services, communications, radiological, chemical and other special weapons defense, evacuation of persons from stricken areas, emergency welfare services (civilian war aid) emergency transportation, plant protection temporary restoration of public utility services, and other functions related to civilian protection, together with all other activities necessary or incidental to the preparation for and carrying out of the foregoing functions.

SECTION 4. (a) There is hereby created a "State Civil Defense Advisory Council", hereafter referred to as the "Council", the members of which shall be appointed by the governor and shall hold membership during the pleasure of the governor.

(b) Voting membership of the council shall not exceed thirteen persons and shall comprise the heads or representatives of the following named organizations, at their state or regional level, to generally represent principal categories of Indiana citizens, as indicated: business and industry, Indiana State Chamber of Commerce and the Indiana Manufacturer's Association; labor, Indiana State Federation of Labor and Indiana Union Council CIO; cities and towns, Indiana Municipal League; rural, Indiana Farm Bureau; women, Indiana Federation of Clubs; veterans, American Legion and Veterans of Foreign Wars; education, Indiana Congress of Parents and Teachers; disaster relief, American Red Cross; medical care, Indiana State Medical Association; dissemination of information, Hoosier State Press Association.

(c) The chairman of the council shall be elected by a majority of the members of the council from among its own membership and for a term of one year and such chairman or his alternate shall preside at all council meetings. The governor shall be ex officio chairman of the council.

(d) State officials whose agencies are involved in civil defense activities shall be non-voting members of the council by designation of the governor or the council.

(e) The council shall advise the governor and his designated civil defense representatives on all matters pertaining to civil defense, and shall meet at least quarterly, as well as at the call of the chairman, at one of which meetings in each quarter a progress report on state civil defense activities comprising the period since the last such progress report was made shall be presented to the council by the state civil defense director for review, and the state program and budget for civil defense activities for the succeeding quarter shall be submitted for approval of the council.

(f) The members of the council shall be reimbursed only for their reasonable and necessary expenses in the performance of their official duties.

SECTION 5. (a) There is hereby created within the executive branch of state government a "Department of Civil Defense", hereafter referred to as the "department", with an "Executive Director", hereafter referred to as the "Director", who shall be the executive head thereof.

(b) The director shall be appointed by the governor with the advice of the council and shall serve at the pleasure of the governor. The director shall be chosen on the basis of wide experience in public administration, business or the professions. He shall not hold any other state office.

(c) The director shall appoint such technical, clerical, stenographic and other personnel, and may fix their compensation with the approval of the state budget committee and may make such expenditures within the appropriate therefor, or from other funds made available to him for the purposes of civil defense as may be necessary to carry out the purposes of this act, and such appointment and expenditures shall be subject to the approval of the council.

(d) The director and other personnel of the department shall be provided with appropriate office space, furniture, vehicles, communications, equipment, supplies, stationery and printing in the same manner as provided for personnel of other state agencies.

(c) The director, subject to the direction and control of the governor, shall operate the department and shall be responsible to the governor for carrying out the program for civil defense of this state. He shall coordinate the activities of all organizations for civil defense within the state, and shall maintain liaison with and cooperate with civil defense agencies and organizations of other states and of the federal government, and shall have such additional authority, duties, and responsibilities authorized by this act as may be prescribed by the governor.

SECTION 6. (a) The governor shall have general direction and control of the department, and shall be responsible for the carrying out of the provisions of this act, and in the event of disaster or emergency beyond local control, may assume direct operational control over all or any part of the civil defense functions within this state.

(b) In performing his duties under this act, the governor is further authorized and empowered:

(1) To make, amend, and rescind the necessary orders, rules, and regulations to carry out the provisions of this act with due consideration of the plans of the federal government.

(2) To prepare a comprehensive plan and program for the civil defense of this state, such plan and program to be integrated into and coordinated with civil defense plans of the federal government and of other states to the fullest possible extent, and to coordinate the preparation of plans and programs for civil defense by the political subdivisions of this state, such plans to be integrated into and coordinated with the civil defense plan and program of this state to the fullest possible extent.

(3) In accordance with such plan and program for the civil defense of this state, to ascertain the requirements of the state or the political subdivisions thereof for food or clothing or other necessities of life in the event of attack and to plan for and procure supplies, medicines, materials, and equipment, and to use and employ from time to time any of the property services, and resources within the state, for the purposes set forth in this act; to make surveys of industries, resources, and facilities within the state as are necessary to carry out the purposes of this act; to institute training programs and public information programs, and to take all other preparatory steps, including the partial or full mobilization of civil defense organizations in advance of actual disaster, to insure the furnishing of adequately trained and equipped forces of civil defense personnel in time of need.

(4) To cooperate with the president and the heads of the armed forces, and the civil defense agency of the United States, and with the officials and agencies of other states in matters pertaining to the civil defense of the state and nation and the incidents thereof; and in connection therewith, to take any measures which he may deem proper to carry into effect any request of the president and the appropriate federal officers and agencies, for any action looking to civil defense, including the direction or control of (a) blackouts and practice blackouts, air-raid drills, mobilization of civil defense forces, and other tests and exercises, (b) warnings and signals for

drills or attacks and the mechanical devices to be used in connection therewith, (c) the effective screening or extinguishing of all lights and lighting devices and appliances, (d) shutting off water mains, gas mains, electric power connections and the suspension of all other utility services, (e) the conduct of civilians and the movement and cessation of movement of pedestrians and vehicular traffic during, prior, and subsequent to drills or attack, (f) public meetings or gatherings; and (g) the evacuation and reception of the civilian population.

(5) To take such action and give such directions to state and local law enforcement officers and agencies as may be reasonable and necessary for the purpose of securing compliance with the provisions of this act and with the orders, rules, and regulations made pursuant thereto.

(6) To employ such measures and give such directions to the state or local boards of health as may be reasonably necessary for the purpose of securing compliance with the provisions of this act or with the findings or recommendations of such boards of health by reason of conditions arising from enemy attack or the threat of enemy attack or otherwise.

(7) To utilize the services and facilities of existing officers and agencies of the state and of the political subdivisions thereof; and all such officers and agencies shall cooperate with and extend their services and facilities to the governor as he may request.

(8) To establish agencies and offices and to appoint executive, technical, clerical, and other personnel as may be necessary to carry out the provisions of this act including full-time state and area directors.

(9) To delegate any authority vested in him under this act, and to provide for the subdelegation of any such authority.

(10) On behalf of this state to enter into reciprocal aid agreements or compacts with other states and the federal government, either on a state-wide basis or local political subdivision basis or with a neighboring state or province of a foreign country. Such mutual aid arrangements shall be limited to the furnishing or exchange of food, clothing, medicine, and other supplies; engineering services; emergency housing; police services; National or state Guards while under the control of the state; health, medical and related services; fire fighting, rescue, transportation, and construction services and equipment; personnel necessary to provide or conduct these services; and such other supplies, equipment, facilities, personnel, and services as may be needed; the reimbursement of costs and expenses for equipment supplies, personnel, and similar items for mobile support units, fire fighting and police units and health units; and on such terms and conditions as are deemed necessary.

(11) To sponsor and develop mutual aid plans and agreements between the political subdivisions of the state, similar to the mutual aid arrangements with other states referred to above.

SECTION 7. In the event of actual enemy attack against the continental United States the governor with the advice and consent of the council, or without said advice and consent if the state itself is subjected to enemy attack, may declare that a state of emergency exists, and thereafter the governor shall have and may exercise for such period as such state of emergency exists or continues, the following additional emergency powers;

(a) To enforce all laws, rules, and regulations relating to civil defense and to assume direct operational control of all civil defense forces and helpers in the state.

(b) To perform and exercise such functions, powers and duties as may be deemed necessary and as may be needed for the defense and protection of the public, and for the care and welfare of casualties and refugees, and for the restoration of such services as are deemed essential to the public welfare accounting to the state auditor for any funds received.

(c) To permit those persons who hold a license to practice medicine, dentistry, pharmacy, nursing, engineering and such other professions as may be specified by the governor to practice their respective professions within the state of Indiana during the period of the state of emergency, provided that the state in which the license of such persons was issued has a mutual aid compact for civil defense with this state.

SECTION 7A. (a) All functions hereunder and all other activities relating to civil defense are hereby declared to be governmental functions. Neither the state nor any political subdivision thereof nor other agencies of the state or political subdivision thereof, nor, except in cases of willful misconduct, gross negligence, or bad faith, any civil defense worker complying with or reasonably attempting to comply with this act, or any order, rule or regulation promulgated pursuant to the provisions of this act, or pursuant to any ordinance relating to blackout or other precautionary measure enacted by any political subdivision of the state, shall be liable for the death of or injury to persons, or for damage to property, as a result of any such activity. The provisions of this section shall not affect the right of any person to receive benefits to which he would otherwise be entitled under this act, or under the Workmen's Compensation Law, or under any pension law, nor the right of any such person to receive any benefits or compensation under any act of Congress.

(b) Any requirement for a license to practice any professional, mechanical or other skill shall not apply to any authorized civil defense worker who shall, in the course of performing his duties as such, practice such professional, mechanical or other skill during a civil defense emergency

(c) As used in this section the term civil defense worker shall include any full or part-time paid, volunteer or auxiliary employee of this state, or other states, territories, possessions or the District of Columbia, or the federal government, or any neighboring country, or of any political subdivision thereof, or of any agency or organization, performing civil defense services at any place in this state subject to the order or control of, or pursuant to a request of, the state government or any political subdivision thereof.

SECTION 8. (a) The director of each county organization for civil defense may develop or cause to be developed mutual-aid arrangements with other public and private agencies within this state for reciprocal civil defense aid and assistance in case of disaster too great to be dealt with unassisted. Such arrangements shall be consistent with the state civil defense plan and program, and in time of emergency it shall be the duty of each local organization for civil defense to render assistance in accordance with the provisions of such mutual-aid arrangements.

(b) The director of each local organization for civil defense may assist in negotiation of reciprocal mutual-aid agreements between the governor and the adjoining states or political subdivisions thereof, and shall carry out arrangements or any such agreement relating to the local and political subdivision.

SECTION 9. (a) Each county of this state is hereby authorized and directed to establish and maintain a "County Civil Defense Advisory Council" and a county civil defense organization in accordance with the state civil defense plan and program. Each political subdivision within each county is authorized and directed to organize local civil defense organizations and activities in accordance with the county and state civil defense plan and program and under the direction of the county civil defense organization.

(b) In whatever county in this state a county civil defense advisory council does not exist at the time of the passage of this act, it is hereby directed that such a county civil defense advisory council be organized under the temporary chairmanship of the mayor or town board president of the county seat, with assistance of all other mayors and town board presidents in the county and the president of the county council and the president of the board of county commissioners. The county civil defense advisory council shall comprise such county and city and town officials and representatives of such private and public agencies or organizations which can be assistance to civil defense as the organizing group may deem appropriate, or as may be added later by the county civil defense advisory council. Upon the organization of the county civil defense advisory council and the selection of a chairman from its membership the organizing group shall be dissolved.

(c) The county civil defense advisory council shall exercise general supervision and control over the civil defense program of the county, and shall select, or cause to be selected, a county civil defense director who shall have direct responsibility for the organization, administration and operation of the civil defense program in the county, and who shall be responsible to the chairman of the county civil defense advisory council.

(d) Each local organization for civil defense shall perform civil defense functions within the territorial limits of the political subdivision within which it is organized, and, in addition, shall conduct such functions outside of such territorial limits as may be required pursuant to the provisions of this act.

(e) Each political subdivision shall be the power and authority:

(1) To appropriate and expend funds, make contracts, obtain and distribute equipment, materials, and supplies for civil defense purposes; provide for the health and safety of persons and property, including emergency assistance to the victims of any disaster resulting from enemy attack; and to direct and coordinate the development of civil defense plans and programs in accordance with the policies and plans set by the federal and state civil defense agencies;

(2) To appoint, employ, remove, or provide, with or without compensation, air-raid wardens, rescue teams, auxiliary fire and police personnel, and other civil defense workers;

(3) To establish a primary and one or more secondary control centers to serve as command posts during an emergency;

(4) Subject to the order of the governor, or the chief executive of the political subdivision, to assign and make available for duty, the employees, property or equipment of the subdivision relating to fire fighting, engineering, rescue, health, medical and related services police, transportation, construction, and similar items or services for civil defense purposes and within or outside of the physical limits of the subdivision; and

(5) In the event of enemy attack or state of emergency as provided in section 7 to waive procedures and formalities otherwise required by law pertaining to: the performance of public work, entering into contracts, and incurring of obligations, the employment of permanent and temporary workers, the utilization of volunteer workers, the rental of equipment, the purchase and distribution of supplies, materials, and facilities, and the appropriation and expenditure of public funds.

SECTION 10. (a) When ever the employees of any political subdivision are rendering outside aid pursuant to the authority contained in section 9 thereof such employees shall have the same powers, duties, rights, privileges, and immunities as if they were performing their duties in the political subdivisions in which they are normally employees.

(b) The political subdivision in which any equipment is used pursuant to this section shall be liable for any loss or damage thereto and shall pay any expense incurred in the operation and maintenance thereof. No claim for such loss, damage, or expense shall be allowed unless, within sixty days after the same is sustained or incurred, an itemized notice of such claim under oath is served by mail or otherwise upon the chief fiscal officer of such political subdivision where the equipment was used.

(c) The foregoing rights, privileges, and obligations shall also apply in the event such aid is rendered outside the state, provided that payment or reimbursement in such case shall or may be made by the state or political subdivision receiving such aid pursuant to a reciprocal mutual aid agreement or compact with such state or by the federal government.

SECTION 11. (a) The governor, or the director at the request of the governor, is authorized to create and establish such number of mobile support units as may be necessary to reinforce civil defense organizations in stricken areas and with due consideration of the plans of the federal government and of other states.

He shall appoint a commander for each such unit who shall have primary responsibility for the organization, administration, and operation of such unit. Mobile support units shall be called to duty upon orders of the governor or the director and shall perform their functions in any part of the state or, upon the conditions specified in this section, in other states.

(b) Personnel of mobile support units while on duty, whether within or without the state, shall, if they are employees of the state, have the powers, duties, right, privileges, and immunities and receive the compensation incidental to their employment; and shall, if they are employees of a political subdivision of the state, and whether serving within or without such political subdivision, have the powers, duties, rights, privileges, and immunities and receive the compensation incidental to their employment; and may, if they are not employees of the state or political subdivision thereof, be compensated by the state at a rate recommended by the council and approved by the governor and the state budget committee, and be entitled to the same rights and immunities as are provided by law for the employees of this state. All personnel of mobile support units shall, while on duty, be subject to the operational control of the authority in charge of civil defense activities in the area in which they are serving, and may be reimbursed for all actual and necessary travel and subsistence expenses.

(c) The state may reimburse a political subdivision for the compensation paid and actual and necessary travel, subsistence, and maintenance expenses of employees of such political subdivision while serving as members of a mobile support unit, and for all payments for death, disability, or injury of such employees incurred in the course of such duty, and for all losses of or damage to supplies and equipment of such political subdivision resulting from the operation of such mobile support unit.

(d) Whenever a mobile support unit of another state shall render aid in this state pursuant to the orders of the governor of its home state and upon the request of the governor of this state, this state shall reimburse such other state for the compensation paid and actual and necessary travel, subsistence, and maintenance expenses of the personnel of such mobile support unit while rendering such aid, and for all payments for death, disability, or injury of such personnel incurred in the course of rendering such aid, and for all losses of or damage to supplies and equipment of such other state or a political subdivision thereof resulting from the rendering of such aid: provided, that the laws of such other state contain provisions substantially similar to this section or that provisions to the foregoing effect are embodied in a reciprocal mutual aid agreement or compact or that the federal government has authorized or agreed to make reimbursement for such mutual aid as above provided.

(e) No personnel of mobile support units of this state shall be ordered by the governor to operate in any other state unless the laws of such other state contain provisions substantially similar to this section or unless the reciprocal mutual aid agreements or compacts include provisions providing for such reimbursement will be made by the federal government by law or agreement.

(f) Any officer or employee of the state is by virtue of his employment subject to assignment to a mobile support unit on a permanent basis in accordance with the state civil defense plan and program, or is subject to assignment on a temporary basis to any civil defense activity to meet a particular need in the event of an emergency. Refusal to accept and perform the

duties of any such assignment shall be grounds for dismissal from state employment.

SECTION 12. The governor may formulate and execute plans and regulations for the control of traffic in order to provide for the rapid and safe movement of execution over public highways and streets of people, troops or vehicles and materials for national defense or for use in any defense industry, and may coordinate the activities of the departments or agencies of the state and of the political subdivisions thereof concerned directly or indirectly with public highways and streets, in a manner which will best effectuate such plans.

SECTION 13. (a) Whenever the governor deems it to be in the public interest, he may, subject to the approval of the council.

(1) Authorize any department or agency of the state to lease or land, on such terms and conditions as he may deem necessary to promote the public welfare and protect the interests of the state, of any real or personal property of the state government to the president, the heads of the armed forces or to the civil defense agency of the United States.

(2) Enter into a contract on behalf of the state for the lease or loan to any political subdivision of the state on such terms and conditions as he may deem necessary to promote the public welfare and protect the interests of the state, of any real or personal property of the state government, or the temporary transfer or employment of personnel of the state government to or by any political subdivision of the state.

(b) The president of the county council and the president of the board of county commissioners of each county of the state, and the mayor or town board president of each city and town in the state, may, in accordance with the civil defense plan and program of the county in which located.

(1) Enter into such contract or lease with the state, or accept any such loan, or employ such personnel, and such political subdivision any equip, maintain, utilize, and operate any such property and employ necessary personnel therefore in accordance with the purposes for which such contract is executed.

(2) So all things and perform any and all acts which he may deem necessary to effectuate the purpose for which such contract was entered into.

SECTION 14. (a) The political subdivision of the state and other agencies designated or appointed by the governor are authorized and empowered to make, amend, and rescind such orders, rules, and regulations as may be necessary for civil defense purposes and to supplement the carrying out of the provisions of this act, but not inconsistent with any orders, rules, or regulations promulgated by the governor or by any state agency exercising a power delegated to it by him, and not inconsistent with the civil defense plan and program of the county in which the political subdivision is located.

(b) All orders, rules, and regulations promulgated by the governor, by any political subdivision or other agency authorized by this act to make orders, rules, and regulations, shall have the full force and effect of law.

When, in the event of issuance by the governor, or any state agency, a copy thereof is filed in the office of the secretary of state, and mailed to all members of the council at their last known addresses, or, if promulgated by a political subdivision of the state or agency thereof, when filed in the office of the clerk of the political subdivision or agency promulgating the same.

SECTION 15. This act shall not be construed to compel any person, either on behalf of himself or his minor child or ward, to submit to any physical examination, medical treatment, or immunization; if such person, parent or guardian relies in good faith on spiritual means or prayer to prevent or cure disease or suffering, and objects to the same in writing.

SECTION 16. The law enforcing authorities of the state and of the political subdivisions thereof shall enforce the orders, rules, and regulations issued pursuant to this act.

SECTION 17. (a) Whenever the federal government or any agency or officer thereof shall offer to the state, or through the state to any political subdivision thereof, services, equipment, supplies, materials, or funds by way of gift, grant, or loan, for purposes of civil defense, the state, acting through the governor, or such political subdivision, acting with the consent of the governor and through its executive officer or governing body, may accept such offer and upon such acceptance the governor of the state or executive officer or governing body of such political subdivision may authorize any officer of the state or of the political subdivision, as the case may be, to receive such services, equipment, supplies, materials, or funds on behalf of the state or such political subdivision and subject to the terms of the offer and the rules and regulations, if any, of the agency making the offer.

(b) Whenever any person, firm, or corporation shall offer to the state or to any political subdivision thereof, services, equipment, supplies, materials, or funds by way of gift, grant, or loan, for purpose of civil defense, the State, acting through the governor, or such political subdivision acting through its executive officer or governing body, may accept such offer and upon such acceptance the governor of the state or executive officer or governing body of such political subdivision may authorize any officer of the state or of the political subdivision as the case may be, to receive such services, equipment, supplies, materials, or funds on behalf of the state or such political subdivision, and subject to the terms of the offer.

(c) Any person, firm or corporation owning or controlling real estate or other premises who voluntarily and without compensation grants a license privilege, or otherwise permits the designation or use of the whole or any part or parts of such real estate or premises for the purpose of sheltering persons during an actual, impending, mock or practice attack shall, together with successors in interest, if any, not be civilly liable by reason of the condition of such real estate or premises, or by reason of the conduct of persons engaged in directing of seeking shelter from such an attack, for negligently causing the death or injury to, any person on or about such real estate or premises or for loss of, or damage to, the property of any person during such actual, impending, mock or practice attack.

SECTION 18 No organization for civil defense established under the authority of this act shall participate in any form of political activity,

nor shall it be employed directly or indirectly for political purposes. Political qualifications shall not be consideration for appointment to the department nor a cause for dismissal except as provided in Section 19 of this act, and full time employees of the department shall not participate in political activities.

SECTION 19. (a) No person shall be employed or associated in any capacity in any civil defense organization established under this act who advocates a change by force or violence in the constitutional form of the government of the United States or the overthrow of any government in the United States by force or violence, or who has been convicted of or is under indictment or information charging any subversive act against the United States. Each person who is appointed to serve in an organization for civil defense shall, before entering upon his duties, take an oath, in writing before a person authorized to administer oaths in this state, which oath shall be substantially as follows:

"I _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the constitution of the State of Indiana, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter."

"And I do further swear (or affirm) that I do not advocate, nor am I a member of any political party or organization that advocates, the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am a member of the (name of Civil defense organization) I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence."

(b) For the purpose of this section, the state civil defense director and the county civil defense directors shall be authorized to administer the foregoing oath to civil defense personnel, and they may delegate such authority to such designated deputies and assistants as may be approved by the state civil defense director and the council.

SECTION 20. Any person violating any provision of this act or any rule, order, or regulation made pursuant to this act shall, upon conviction thereof, be punishable by a fine not exceeding one hundred dollars (\$100.00) or imprisonment for not exceeding ninety (90) days or both.

SECTION 21. If any provision of this act or the application thereof to any person or circumstance is held invalid, such invalidity shall not effect other provisions or applications of the act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared to be severable.

SECTION 22. (a) The sum of one hundred and fifty thousand dollars (150,000.00) is hereby appropriated from the general fund of this state, not otherwise appropriated to administer this act, of which not to exceed fifteen thousand dollars (\$15,000.00) may be made available to the Indiana Wing of the Civil Air Patrol, and such sums as are required to administer the act shall be allocated upon the recommendation of the council and upon the approval of the governor and the state budget committee.

(b) There is hereby created a civil defense contingency fund of three hundred fifty thousand dollars (\$350,000.00) which sum is hereby appropriated from the general fund of this state, not otherwise appropriated, to be held in reserve and to be allocated for civil defense purposes upon recommendation of the council and upon approval of the governor and the state budget committee.

SECTION 23. An act entitled "AN ACT creating a Department of Civil Defense and establishing its powers and duties, approved March 11, 1949, being of the Acts of 1949, ch. 275," is hereby specifically repealed.

SECTION 24. Whereas an emergency exists for the immediate taking effect of this act the same shall be in full force and effect from and after its passage.

Incorporated in this Act are the following amendments to the original Act.

- (1) Section 7 of Chapter 268 of the Acts of 1951 was amended by Section 1 of Chapter 259 of the Acts of 1953 by adding thereto a new and additional section numbered 7A
- (2) Section 17 of Chapter 268 of the Acts of 1951 was amended by Section 4 of Chapter 259 of the Acts of 1953 by adding This amendment added a new paragraph (c) to the original Section 17.
- (3) Section 18 of Chapter 268 of the Acts of 1951 was amended to correct the reference to "section 20" to "section 19".

(H. 98. Approved March 13, 1953.)

An Act placing the State Soldiers' and Sailors' Monument, the board of trustees of the Indiana World War Memorial, the Indiana Battle Flag Commission, the Armory Board of the State of Indiana, and the Department of Civil Defense under the office of the Adjutant General of the State of Indiana for state administrative purposes.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF INDIANA:

SECTION 1. The board of control of the State Soldiers' and Sailors' Monument created by Chapter 242 of the Acts of 1901; the board of trustees known as Trustees of the Indiana World War Memorial, created by Chapter 50 of the Acts of the special session of 1920; the Battle Flag Commission,

created by Chapter 8 of the Acts of 1915, as amended; the armory board of the State of Indiana as created by Chapter 135 of the Acts of 1945; and the Department of Civil Defense as created by Chapter 268 of the Acts of 1951 are each hereby transferred to the office of the adjutant general of the State of Indiana for state administrative purposes only.

This act shall not be interpreted as transferring any of the powers, jurisdiction or duties, other than state administrative duties, of the above named agencies to the office of the adjutant general.

SECTION 2. All laws and parts of laws in conflict herewith are hereby repealed.

SECTION 3. Whereas an emergency exists for the more immediate taking effect of this act the same shall be in full force and effect on and after July 1, 1953.

INTERSTATE CIVIL DEFENSE AND DISASTER COMPACT

CHAPTER 268.

(S. 271. Approved March 13, 1953.)

AN ACT concerning Civil Defense and authorizing the State of Indiana to enter into Civil Defense compacts with other states on a bilateral or multilateral basis to provide for mutual aid and assistance in meeting any emergency or disaster from enemy attack or other cause (natural or otherwise) and ratifying a compact therefore, and to repeal an act entitled "An Act concerning Civil Defense and authorizing the State of Indiana to enter into compacts with other states to provide for mutual aid and assistance in meeting any emergency or disaster from enemy attack or other cause (natural or otherwise) and declaring an emergency," approved March 3, 1951.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF INDIANA:

SECTION 1. The General Assembly of the State of Indiana hereby ratifies a compact on behalf of the State of Indiana with any other state legally joining therein in the form substantially as follows:

INTERSTATE CIVIL DEFENSE AND DISASTER COMPACT

The contracting states solemnly agree:

ARTICLE 1. Declaration of policy. It is hereby declared to be the policy of the General Assembly of the State of Indiana to encourage other states of the Union to provide mutual aid with the State of Indiana in meeting any emergency or disaster from enemy attack or other cause (natural or otherwise) including sabotage and subversive acts and direct attacks by

bombs, shellfire, and atomic, radiological, chemical, bacteriological means, and other weapons. The prompt, full and effective utilization of the resources of the respective contracting states, including such resources as may be available from the United States Government or any other source, are essential to the safety, care and welfare of the people thereof in the event of enemy action or other emergency and any other resources, including personnel, equipment or supplies, shall be incorporated into a plan or plans of mutual aid to be developed among the Civil Defense agencies or similar bodies of the states that are parties to compacts pursuant to the terms of this act.

ARTICLE 2. The directors of Civil Defense of the State of Indiana and all other states who shall extend to the State of Indiana the benefits offered by the State of Indiana to all other states by this act shall constitute a committee to formulate plans and take all necessary steps for implementing this proposed mutual exchange.

ARTICLE 3. It shall be the duty of the State of Indiana and of any other state accepting the provisions of this act or offering in any manner reciprocal help and aid in case of disaster of substantially the same type as that offered by Indiana by this act to formulate Civil Defense plans and programs within such state. There shall be frequent consultation between the representatives of such states and with the United States Government and the free exchange of information and plans, including inventories of any materials and equipment available for Civil Defense. In carrying out such Civil Defense plans and programs the party states shall so far as possible provide and follow uniform standards, practices and rules and regulations including:

- (a) Insignia, arm bands and any other distinctive articles to designate and distinguish the different Civil Defense services;
- (b) Blackouts and practice blackouts, air raid drills, mobilization of Civil Defense forces and other tests and exercises;
- (c) Warning and signals for drills or attacks and the mechanical devices to be used in connection therewith;
- (d) The effective screening or extinguishing of all lights and lighting devices and appliances;
- (e) Shutting off water mains, gas mains, electric power connections and the suspension of all other utility services;
- (f) All materials or equipment used or to be used for Civil Defense purposed in order to assure that such materials and equipment will be easily and freely interchangeable when used in or by any other party state;
- (g) The conduct of civilians and the movement and cessation of movement of pedestrians and vehicular traffic, prior, during and subsequent to drills or attacks;
- (h) The safety of public meeting or gatherings; and
- (i) Mobile support units.

ARTICLE 4. The State of Indiana when requested and any other state referred to in article 3 of this act, when requested to render mutual aid, shall take such action as necessary to provide and make available the resources covered by this compact in accordance with the terms hereof; provided that it is understood that the state rendering aid may withhold resources to the extent necessary to provide reasonable protection for such state. The State of Indiana and all states so agreeing shall extend to the Civil Defense forces of any other party state, while operating within its state limits under the terms and conditions of this compact, the same powers (except that of arrest unless specifically authorized by the receiving state), duties, rights, privileges and immunities as if they were performing their duties in the state in which normally employed or rendering services. Civil Defense forces will continue under the command and control of their regular leaders but the organizational units will come under the operational control of the Civil Defense authorities of the state receiving assistance.

ARTICLE 5. Whenever any person holds a license, certificate or other permit issued by any state referred to in article 3 of this act evidencing the meeting of qualifications for professional, mechanical or other skills, such person may render aid involving such skill in the State of Indiana to meet an emergency or disaster in this state, and the State of Indiana does hereby give due recognition to such license, certificate or other permit as if issued in the State of Indiana and any rule, regulation or statute of the State of Indiana contrary hereto, to the extent of such inconsistency shall be deemed amended to the extent necessary to effect the provisions of this article: Provided, however, that such recognition by the State of Indiana shall only be extended to persons holding a license, certificate or other permit where like recognition is given to a person holding such license, certificate or other permit from the State of Indiana under similar conditions.

ARTICLE 6. No state with which Indiana has a compact, pursuant to the terms of this act, or its officers or its employees rendering aid in the State of Indiana pursuant to such compact, shall be liable on account of any act or omission in good faith on the part of such forces while so engaged or on account of the maintenance or use of any equipment or supplies in connection therewith: Provided, however, that like immunity is extended by the State or states with whom a compact or compacts, pursuant to the terms of this act, are effected.

ARTICLE 7. Upon promulgation by the governor, as provided in this act, that a compact or agreement exists between the State of Indiana and a named state, the executive director of the department of Civil Defense of the State of Indiana may enter into such supplementary agreement not inconsistent with the terms of this act as may be deemed necessary by him, which supplementary agreements may comprehend but shall not be limited to provisions for evacuation and reception of injured and other persons, and the exchange of medical, fire, police, public utilities, reconnaissance, welfare, transportation and communications personnel, equipment and supplies: Provided, however, that any such agreements shall be completely reciprocal and mutual in nature with the other contracting state so that the State of Indiana at no time as a contracting party is under greater obligation or liability than the state with which it has a contract in the event aid is necessary within the State of Indiana.

ARTICLE 8. The State of Indiana shall not be relieved for the payment of compensation or death benefits to injured members of the Civil Defense forces of the State of Indiana and the representatives of deceased members of such forces in case such members sustain injuries or are killed while rendering aid in a state other than the State of Indiana, or while engaging in training or test exercises conducted by authorized Civil Defense officials or while on duty in Civil Defense emergencies or natural disasters under Civil Defense direction, whether within or without the State of Indiana: Provided, however, that such compensation or death benefits shall not be other than those provided to its employees by the State of Indiana under existing law and such members of the Civil Defense forces providing aid in a state other than the State of Indiana shall be deemed for all purposes of this article to be at all times employees only of the State of Indiana and members only of its Civil Defense forces.

ARTICLE 9. Any state with whom the State of Indiana has an agreement or compact pursuant to the terms of this act who renders aid within the State of Indiana, pursuant to the terms of such agreement or compact, shall be reimbursed by the State of Indiana for any loss or damage to or expense incurred in the operation of any equipment answering a request for aid and for the cost incurred in connection with such request: Provided, however, that such state with whom such agreement and compact is entered into by the State of Indiana likewise agrees to reimburse the State of Indiana for such loss, damage or expense in the event the State of Indiana comes to the aid of such contracting state: Provided further, that in the event such aiding state assumes in whole or part such loss, damage, expense or other cost or loans such equipment or donates such services to the State of Indiana without charge or cost, pursuant to such compact or agreement, likewise the State of Indiana and through its representatives is authorized to make like agreement: Provided further, that the representatives of the State of Indiana authorized, pursuant to the terms of this act, to enter into such compacts and agreements with other party states may enter into from time to time supplementary agreements establishing this allocation of costs as among the contracting states, providing said agreements at all times are reciprocal and mutual in nature and benefiting the State of Indiana to the same extent and degree as obligating the State of Indiana. The United States Governor may relieve the party state receiving aid from any liability and reimburse the party state supplying Civil Defense forces for the compensation paid to and the transportation, subsistence and maintenance expense of such forces during the time of the rendition of such aid or assistance outside the state and may also pay fair and reasonable compensation for the use or utilization of the supplies, materials, equipment or facilities so utilized or consumed.

ARTICLE 10. Plans for the orderly evacuation and reception of the civilian population as the result of an emergency or disaster shall be worked out from time to time between representatives of the party states and the various local Civil Defense areas thereof. Such plans shall include the manner of transporting such evacuees, the number of evacuees to be received in different areas, the manner in which food, clothing, housing, and medical care will be provided, the registration of the evacuees, the providing of facilities for the notification of relatives or friends and the forwarding of such evacuees to other areas or the bringing in of additional materials, supplies, and all other relevant factors. The State of Indiana shall reimburse generally for the out-of-pocket expense incurred by a state or states receiving evacuees and with whom an agreement and compact exists pursuant to

The terms of this act and in caring for such evacuees and for expenditures for transportation, food, clothing, medicines and medical care and like items as long as said evacuees are residents of the State of Indiana: Provided further, that the United States Government has not made provision for reimbursement of the receiving state of such expenses incident to such evacuation and provided that this article shall be of no force and effect unless a like and binding engagement and contract and promise exists between the other contracting state or states for like reimbursement of the State of Indiana should receive resident evacuees from such state. After the termination of the emergency or disaster, the party state of which the evacuees are residents shall assume the responsibility for the ultimate support or repatriation of such evacuees.

ARTICLE 11. The director of Civil Defense of the State of Indiana or any officer entrusted with like duties, irrespective of title, is hereby authorized to enter into such compacts and agreements with other states and the officers thereof, which agreements or compacts shall effect the policy expressed in this act and which shall not contain provisions inconsistent herewith: Provided, however, that before such agreement or compact is effective it must have the approval of the Governor of the State of Indiana and said approval, agreement or compact must be filed with the office of Secretary of State of the State of Indiana, and upon such approval being endorsed upon such compact or compacts by the said Governor of the State of Indiana and filing aforesaid, such compact or compacts shall be a binding engagement and agreement between the State of Indiana and any other party state, provided that said compact or compacts and agreements have the approval and are executed by the duly authorized representatives and officers of the other party state or states.

ARTICLE 12. This compact shall become operative immediately upon its ratification by any state as between it and any other state or states so ratifying and shall be subject to the approval by congress unless prior Congressional approval has been given. Duly authenticated copies of this compact and of such supplementary agreements as may be entered into, shall at the time of their approval, be deposited with each of the party states and with the Civil Defense agency and other appropriate agencies of the United States Government.

ARTICLE 13. This compact shall continue in full force and remain binding on each party state until the legislature or the governor of such party state takes action to withdraw therefrom. Such action shall not be effective until thirty days after notice thereof has been sent by the governor of the party state desiring to withdraw to the governors of all other party states.

SECTION 2. Duly authenticated copies of this act, shall, upon its approval be transmitted by the secretary of state to the governor of each state, to the President of the Senate of the United States, to the Speaker of the United States House of Representatives, to the Federal Civil Defense Administration or any successor agency, to the Secretary of State of the United States and to the Council of State Governments.

SECTION 3. Nothing contained in this act shall be construed as a limitation powers granted in any other act to enter into interstate compacts or other agreements relating to Civil Defense, or impairing in any respect the force and effect thereof. The articles of the compact contained in Section 1 of this act shall have the same force and effect as though each article were a section of this act.

SECTION 4. If any provision of this act is declared unconstitutional of the applicability thereof to any person or circumstance is held to be invalid, the constitutionality of the remainder of this act and the applicability, thereof to other persons and circumstances shall not be affected thereby.

SECTION 5. An act entitled "An Act concerning Civil Defense and authorizing the State of Indiana to enter into compacts with other states to provide for mutual aid and assistance in meeting any emergency or disaster from enemy attack or other cause (Natural or otherwise) and declaring an emergency," approved March 3, 1951, is hereby specifically repealed.

SECTION 6. Whereas an emergency exists for the immediate taking effect of this act, the same shall be in full force and effect from and after its passage.

Lake County, Indiana
Calumet Township
July 1, 1967

Township, Civil Defense Plan-

Sec. 1

- A. The trustee with the approval of the advisory board, by law is responsible for the formation of Township defense organizations.
- B. Township Directors, may be appointed by the Township Trustee, and if appointed shall be considered to be on the staff of the County Civil Defense Director, and shall integrate their plans with those of the county.
- C. As used in this plan the term "Civil Defense" shall mean the preparations for the carrying out of all functions, other than those which the military forces, or others of federal agencies who are primarily responsible to prevent, minimize, to repair injury and damage resulting from disasters caused by enemy attack, sabotage, or other hostile actions, or by fire, flood, or other causes. These functions include without limitations, fire fighting, services, police services, Medical and health, Rescue, Engineering, Air raid warning, Communications, Radiological, Chemical, and other special weapons defense services. Emergency transportation, and all other functions related to civil protection, together with all other activities necessary or incidental to the preparation for and carrying out of the foregoing activities.

Sec. 2

- A. Immediately after notification of any pending or actual disaster, the Civil Defense Director of Calumet Township, with members of his staff, will alert those services directly concerned at once, by any means at the time available. He will also contact the County Civil Defense Director, advising him of the nature of the disaster, and stating at the time if any county assistance is needed.

- E. The designated officers of the Township to be notified, are as follows.

Township Trustee
Civil Defense Director
Deputy Civil Defense Director
Civil Defense department directors

State Police
County Sheriffs department
Communications officer
Lake County Civil Defense Director

Sec. 3 The General Plan.

- A. Receive and disseminate warnings.
- B. Mobilize civil defense forces.
- C. Recommend evacuation or advise action to be taken.
- D. Declare an emergency when appropriate.
- E. Receive and care for evacuees, or all others committed to civil defense care.
- F. Provide direct support to all areas in the Township requesting aid.
- G. Determine and warn of radiological hazards.
- H. Control and manage resources committed to civil defense care.

Sec. 4 Task of Civil Defense Services of Calumet Township

- A. Warnings and Communications: - The Sheriff will be responsible for disseminating the warning systems to be used, to minimize the loss of lives and property.
- B. Police; - Under the direction of the Sheriff, of Lake County To maintain law and order, control traffic, prevent panic, protect life and property, assistance will be furnished by the Civil defense office of police personnel of this township.
- C. Fire and Rescue; - Under the direction of the Black Oak Fire Department, all Calumet Township Fire Departments will cooperate to minimize the spreading of fires and loss of lives and property within the Township. Rescue personnel of the Township Civil Defense will assist in rescue work.

- D. Engineering and Damage assistment; - Under the direction of the Township Trustee, to direct the operation of equipment and personnel to remove hazards, restore facilities and protect lives and township property.
- E. Wealth and Welfare; - Under the direction of the Calumet Township civil defense health and welfare officer, to care for the sick and injured. To provide food, clothing and shelter. To provide
- F. Radiological;- Under the direction of the Calumet Township radiological officer. To make positive that conditions are safe for the protection of lives and property.
- G. Emergency Information: - Under the direction of the Calumet Township Civil Defense Director, to prevent rumors and false information which would tend to disrupt moral or create panic. To gather facts and information to enable the recognizing of the course of development and the making of effective decisions.
- H. Supply and Manpower; - Under the direction of the Township Trustee and the township civil defense director. To control the supplies and manpower to insure proper distributions to all persons. The civil Defense departments, and fire departments within the county (township) will serve as headquarters to control and coordinate the services within the township for the saving of lives and save property.
- I. Transportation; - Under the Co-direction of the Township Trustee, Superintendent of the Lake Ridge Schools. To direct the transportation in order to insure proper use and coordinated effort to protect lives and save property.
- J. Food, sleeping and Sanitation - Under the direction of the coordinator of all Lake Ridge Schools. To control these services to insure proper quarters, offices, food and sanitation of the administrative section of the township. To provide security for the administrative section of the township. To provide necessary items and materials to carry out the administrative services for carrying out the functions of protecting lives and property.
- K. Legal; - Under the direction of the Calumet township civil defense legal officer. To provide legal advise to the Civil Defense program. To insure that Civil Defense Operations are consistant with Federal and State statutes.
- L. Religious Affairs; - Under the direction of the Calumet township director of Religious affairs: - To provide for the spiritual and religious needs of the people during and emergency situation; and to coordinate all faiths toward meeting this end.

Sec. 5. Actions under various conditions; -

A. Strategic Warnings.

- (1) Alert all emergency forces, including township trustee. Contact County Headquarters for coordination of emergency civil defense operations. The township civil defense headquarters will be activated for radio communications and will operate on a twenty-four hour basis if needed.

B. Tactical warning; - With one hour or more anticipated warning;

- (1) Warn population and employment evacuation or shelter plans.
- (2) Township Officials and other personnel proceed to control center.
- (3) Establish communications with other towns, civil defense headquarters.

With little or no warning and attack intent, take best shelter available.

Post- Attack; -

- (1) Determine fallout threat, sounding take cover when necessary, direct evacuation to safer areas, or designated shelters. Furnish medical care, food, clothing and refuge as necessary. Establish temporary controls and critical resources. Direct distribution of resources including manpower. Evaluate request for assistance in the township, and provide immediate assistance where possible.

Sec. 6. Control and Communications; - The township trustee supersedes all other authority within the township area, other than city and towns who maintain their own local governmental controls during a National emergency.

A. Lines of succession: The following lines of succession are as follows.

Township Trustee
Advisory Board
Civil Defense Director
Deputy Civil Defense Director
Director of Services, within Civil Defense.

B. Communications; - All communications facilities of Calumet Township are under the direct control of the Civil Defense Director and Radio Officer.

All Civil Defense communications equipment is reserved for emergency purposes.

Township Director of Civil Defense, and Radio officer are responsible for the training, operation, providing qualified operators for this equipment.

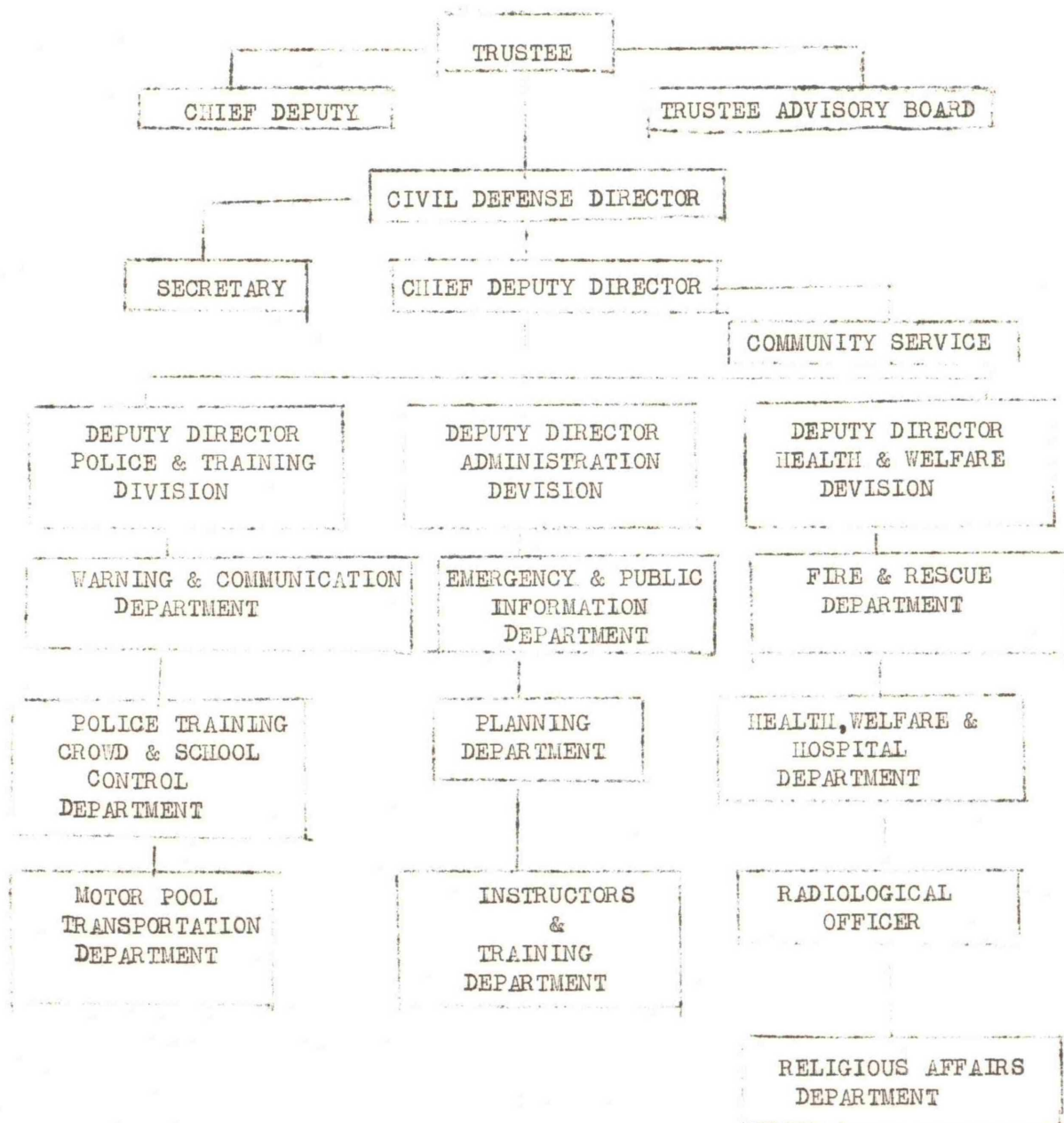
Signed

Milton N. Baromich
Calumet Township Trustee

Alvin C. Hale
Calumet Township
Civil Defense Director

Alvin C. Hale

Joseph J. Gregor
Lake County Civil Defense
Director



BOARD OF DIRECTORS

Board to consist of:---Director, Chief Deputy Director and such Deputy Directors as may be appointed. Three members of the Board shall constitute a quorum, except that no quorum will be possible unless either the Director or Chief Deputy Director is present to conduct such meetings.

PURPOSE:

To assist the Director in making decisions regarding: Policy, Purpose, Programming, it shall constitute a hearing board in matters of discipline and be the investigating committee for all new applicants.

The board shall have the right to request such assistance, and to call in such experts as it deems necessary in the making of decisions.

MEETINGS:

This board shall meet at the request of the Director or Chief Deputy Director, but must meet at least once every sixty (60) days to conduct the business at hand.

RECORDING:

The Unit secretary shall be present at all meetings to record all business conducted. To prepare notice to those effected of such matters pertinent to their positions. Except that all such hearings shall be conducted without the secretary and a recording by tape shall be made and kept for a permanent record.

All board decisions shall be compatible with Civil Defense Acts, and executive orders, Federal, State or Local.

DEPUTY DIRECTORS

DUTIES OF:

They shall be members of the Board of Directors and shall attend all Board of Directors meetings.

They shall devote themselves to diligent study to better fit themselves for Civil Defense Administration.

They shall after careful study recommend to the Director, Division Staff appointments, and remember that all such appointments shall be made on a qualification basis.

They shall as quickly as possible following appointment, certify and/or recommend the following appointments:

- 1.Division Clerk.
- 2.Department Coordinators
- 3.Assistants as needed.

They shall with the assistance of the Division Clerk, prepare and submit a monthly report of all Division Departments activities as submitted by the Department Coordinators, by or before the second Tuesday of each month.

They shall define and create such Departmental rules as are necessary for their Divisions.

They shall be responsible for the proper conduct and compliance with Civil Defense Laws of all Division members.

SECTION A

RULES AND REGULATIONS FOR BLACK OAK - LAKE RIDGE CIVIL DEFENSE ~~UNIT~~

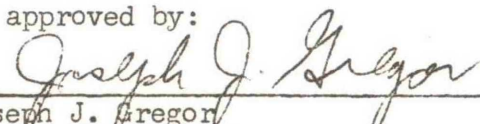
1. The members of any organization established for the purpose of providing a necessary service to the community efficiently and effectively during any type of disaster, must be guided by certain rules and regulations. This is particularly true of such an organization as the Black Oak - Lake Ridge Civil Defense ~~Unit~~ Unit: whose members in the time of emergency must be implicitly relied upon for the proper discharge of such duties as may be assigned to them. Without rules and regulations, members of the Civil Defense ~~Unit~~ Unit would find it difficult to provide effective service, properly co-ordinate their efforts and earn the respect and high regard of our citizens.
2. The rules and regulations prepared for the guidance of the Black Oak - Lake Ridge ~~Unit~~ Unit are simple and not at all difficult to live up to. It is extremely important however that they be strictly adhered to for the entire plan of operation of this organization is based upon the assumption that its members are anxious to serve and are willing, for the benefit of the cause, to adhere strictly to the rules even at the cost of some personal sacrifices of comforts and conveniences.
3. The term Black Oak - Lake Ridge ~~Unit~~ Unit shall mean an organization of civilian volunteers selected by a screening board consisting of the C.D. Director and a board selected by him, to assist regularly appointed police officers in the discharge of police duties in emergencies arising from fires, floods, earthquakes, accidents or other natural causes, or any destructiveness resulting from enemy attack, sabotage, or other hostile action, under the direction of the sheriff or other authorized personnel.
4. Every member of the Black Oak - Lake Ridge Civil Defense ~~Unit~~ Unit shall be subject to reprimand, suspension, reduction in rank, or dismissal from the "Unit" according to the nature of the offense, for any of the following causes:
 - A. Violation of any of the rules, regulations, policies or orders now in force or that may hereafter be issued, after having been given an opportunity to be heard in his defense.
 - B. Drinking of intoxicating liquors or beverage while in uniform shall be strictly forbidden. It shall be a violation to put on a uniform to respond to duty, if called for such duty, after drinking intoxicants to excess.

- C. Conduct unbecoming an officer.
 - D. Immoral conduct.
 - E. Neglect of duty.
 - F. Violation of any criminal law.
 - G. Sleeping while on duty.
 - H. Incapacity or inefficiency in the service.
 - I. Disobedience of orders.
 - J. Disorderly conduct.
 - K. Leaving the post before being properly relieved.
 - L. Leaving the post or station or being absent from duty without permission.
 - M. Using coarse, profane or insolent language to a superior officer, or to any citizen.
 - N. Insubordination or disrespect toward a superior officer.
 - O. Willful maltreatment of a prisoner or any other person.
 - P. Receiving bribes in money or other valuable articles.
 - Q. Publicly criticizing the official action of a superior Civil Defense Police Officer or a regular Police Officer.
5. The identification card, cap, shield and the uniform where issued shall be the property of the Lake County Civil Defense and the United States Government.
- 1. The officer to whom it is issued shall keep it neat and clean at all times.
 - 2. The officer shall wear it only when ordered to do so.
 - 3. Full uniform shall mean uniform, cap and shield, dark blue or black trousers, light blue shirt, black tie, belt, black shoes, and blue jacket.
 - 4. If for any reason the officer severs his position with the Civil Defense Police, or if for any reason he is terminated from further association with the Civil Defense Police, the uniform and any and all equipment issued must be returned to the Director of the Calumet Township Civil Defense Police in a neat and clean condition.
 - 5. The uniform must be taken off not later than two hours after leaving post, duty, or activity.
 - 6. Cap shield to be worn on cap at all times, not to be taken off and carried in pocket.

7. Members of the Civil Defense Unit must report their residence accurately to the superior officers and report all changes of residence and telephone number within 24 hours after its occurrence.
8. Carrying of side-arms or other deadly weapons is strictly forbidden, even in cases where a Civil Defense officer possesses a permit to carry a gun, except in case of a National Emergency upon being deputized by local, county or state authorities.
9. There shall be no smoking or chewing while in uniform, except in a patrol car, restaurant or squad room, or when not on active duty at a given post.
10. Each officer shall keep a current roster of the Unit along with home addresses and phone numbers.
11. No officer will on or off duty stop a vehicle or pedestrians for any reason unless working with and in the presence of a regular Police Officer of Lake County, or when assigned to a regular officer or soldier of the U. S. Armed Forces, Federal, State, County, or Police Officer of other cities, or are authorized to do so by local, county or state authorities.
12. The trial or hearing of any member under suspension shall be held in a place designated by the Director of Calumet Township Unit under his direction.
13. In all cases of suspension, the Officer involved shall immediately surrender the cap shield, identification card and all other property in his possession belonging to the Calumet Township Civil Defense, to the Director of Calumet Township Civil Defense Unit, to be held by him pending outcome of the case. A receipt shall be given by the Director to the person turning in such property.
6. The members of the Civil Defense Organization will at all times govern themselves, while on duty, by the following listed policy when assigned to:
 - A. Traffice Control:
 - I. Direct traffic as instructed.
 - II. Answer all questions concerning directions to and from a location.
 - III. They are not to give legal advice but shall inform person to inquire at Police Station, Phone _____.
 - IV. They will not direct a person to a doctor, lawyer, restaurant, etc., when asked, "Where can I find a good-----, etc?" Instead, they will direct them to a phone book or to the police station.
 - B. Patrol Car:
 - I. Patrol all streets and parks of the Calumet Township, Lake County, Indiana before dark.

11. Civil Defense Officers will, after dark, patrol only the streets of Black Oak Lake Ridge and stay out of areas commonly called boon docks.
111. Civil Defense Officers will not stop vehicles or pedestrains at any time for any reason unless authorized by local, county, or state authroities.
- 1V. They will not use the radio except to go on or off the air, call for aid, give information, or when called by the Boardman.
- V. They will, when they locate or observe a drunken driver or pedestrian, stolen car or an unusual situation, keep that person or condition under observation until the regular police officer arrives.
- V1. They will not answer any calls except accidnets, or when sent to investigate a dangerous street condition, or fire calls; and then only to aid in the direction or protection of traffic.
direction or protection of traffic.
- V11. They will not under any conditions place themselves in or near a location where a crime of serious nature has been or is being committed.
- V111. They will look for and report the following:
 - a. Street lights out.
 - b. Stop and Go lights not working properly.
 - c. Check for street names signs.
 - d. Check all traffic● signs that are down or need replacing.
 - e. They will look for dangerous street conditions.
 - f. They will look for dangerously parked vehicles that are a traffic hazard.
 - g. They will have a list of stolen cars and look for same.
- 1X. They will aid all police officers of Lake County when requested to do so. Report the name of the police officer requesting aid.
- X. They will when patrolling obey all:
 1. Traffic rules and regulations as citizens.
 2. Park vehicles in legal manner at all times.

These regulations were reviewed and approved by:



Joseph J. Gregor
Lake County Director
May 17, 1965
Lake County, Indiana

THE
BLACK OAK LAKE RIDGE
CIVIL DEFENSE

Organized and Authorized under the Federal Civil Defense Act of 1951, Section 9, sub. par. (c) adopts and employs the following rules and regulations as a guide line, for the purpose of providing a necessary service efficiently to the community.

1. All members of the Black Oak Lake Ridge Civil Defense Unit, regardless of departmental service, shall bear faithful allegiance to the government of the United States of America, and shall accept, as a sacred obligation, their responsibility as citizens, to support the constitution of the United States, and the State of Indiana.
2. All officers and members shall co-operate fully with all other public officials to the end that the safety and general welfare of the public will be assured.
3. All officers and members shall add to their effectiveness by diligent study and sincere attention to self improvement.
4. All officers and members shall obey the orders and directives of the Civil Defense Director and all officers appointed above them to supervise them.
5. All officers and members shall refrain from pursuit of any activity which will tend to bring discredit upon the Unit, or any department within the Unit, or any individual member thereof.
6. All members shall be required to put in no less than eight (8) hours per month in training or duty assignment, (unless permission is granted by the Director for special consideration).
7. All members shall report to the Unit secretary any change in address, phone or status at the earliest possible time after which change occurred.
8. All Members shall obey all rules as stated above as well as all rules and regulations of the department to which they are assigned for duty.
9. Secretary--Duties and responsibilities:
 - A. Keeping records as supplies by those in charge of any and all activities.
 - B. Recording minutes of all Directors and regular meetings.
 - C. Only such orders as are written shall be submitted to the secretary for execution.
 - D. Under emergency conditions such orders shall be signed at the earliest convenience.
 - E. When the base is not activated the secretary shall receive and handle all calls and notify those concerned.

Annex: 1

Any violation of the above rules or the department rules and regulations shall be cause for disciplinary action to be taken against the offender, and punishment applied as is warranted. All charges of violation shall be heard by the Board of Directors when in session, and their findings shall be submitted to the Director for his pleasure.

UNIFORM CODE

BLACK OAK LAKE RIDGE CIVIL DEFENSE

UNIFORM APPEARANCE (MEN)

Regulation uniform will be dark blue in color, unless otherwise authorized. Black Shoes, Black Tie. C.D. Patch to be worn on outer garment two fingers below shoulder seam on left arm. Radio patch to be worn on opposite arm two fingers below shoulder seam. Breast Badge to be worn over heart on outer garment. Hat Badge to be worn in front center of hat. Name plate to be worn below breast badge, on shirt pocket flap if possible. Hash to be worn directly across chest and on a line with name plate, if second line one finger below the first.

Night Stick on left side.

Flashlite on right side.

Members must realize that to impress the public our appearance must be at it's best. Members must keep themselves and their uniforms NEAT AND CLEAN? SHOES polished. Hands and nails clean, smooth shaven, if mustache if worn it must be kept trimmed.

(WOMEN)

Regulation iniform will be Black skirts (Slacks ourdoors if preferred) Blue shirts, Black jacket, unless otherwise authorized. All other additions to the uniform must be the same as men, except that hat badge will be worn left of center and only flashlite will be carried. Whistle attached to left shoulder.

Women must be neat and clean at all times, hair combed, hose worn with skirts, except with slacks.

Winter service:

Coordinator's and those placed in charge of details, where exposure to cold and bad weather may be prolonged must check to see that each member has suitable heavy clothing. No detail is important enough to risk the health and well being of any member. Boots and heavy coats must be worn. Uniform appearance under bad weather conditions can not be maintained because unit does not have the financial ability to purchase adequate garment.

Regulation Uniform will be worn for Funeral and etc., except night stick and flashlite will not be worn.

EMERGENCY PLAN FOR SERVICES IN ADJACENT AREA'S

A call for service;

However received shall be handled by.

The Civil Defense Office.

1. Such call shall be confirmed.
2. Request proper authority from.
 - A. County Director
 - B. Deputy County Director.
 - C. Lake County Sheriff.

The Civil Defense Office Shall Advise.

- A. Director
- B. Chief Deputy Director
- C. Deputy Directors.

Officer in charge will from the facts at hand.

1. Assess Needs.
2. Advise office of.
 - A. What is needed, where, amount of.
 - B. Equipment needed, who is to handle.

Civil Defense Office will.

1. Call personnel as needed.
2. Advise personnel where to report.
 - A. What field unit.
3. Call Communications operator, advise to take Walkie Talkies.
4. Call who is to take field unit.

Personnel.

1. Shall appear in UNIFORM as quickly as possible.
2. Report to field unit upon arrival.

Officer in charge shall.

1. Consult proper authority for placement of personnel.
2. Place personnel on DUTY POST keeping record of NAME? TIME? WHERE.
3. Maintain contact with, OFFICE and PERSONNEL through communications operator.
4. Keep communications operator ADVISED OF HIS LOCATION at all times.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

SPECIAL ASSIGNMENTS AS REQUESTED BY OR THROUGH THE LAKE COUNTY
CIVIL DEFENSE DIRECTOR

The Civil Defense Office Shall:

Notify the Director or Chief Deputy Director as soon as possible.

The Director or Chief Deputy Director shall:

Authorize the office to place in readiness

1. Personnel required.
2. Field unit required.
 - A. Operator.
3. Communications Operator and equipment needed.
4. Advise of place and time to report.

The Civil Defense Office shall.

1. Attend to details.
2. Advise Director or Chief Deputy Director of progress.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

ALL PERSONNEL

All members may be used in any department when needed, due consideration shall be given to their training and ability. Where training is lacking care will be exercised to insure proper action.

All members should indicate and be placed in at least one department training should be started at once to insure their proficiency in as many departments as possible.

Members must realize that back-up personnel are needed for all positions as qualifications are acquired consideration and placement will be made to insure back-up personnel for all positions, three deep if possible.

Obedience to the rules, training insofar as possible, neat favorable appearance, an earnest desire to be of community service are some of the requirements of all personnel.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

PLANNING DEPARTMENT

The Planning Department shall be under the direction of a COORDINATOR.

He shall be responsible to the Deputy Director of Administration

He shall with the help of those concerned, execute all such plans as are needed for all Departments and such plans as are needed for emergency and overall action.

He shall with the help of the Director, Chief Deputy Director, and Deputy Directors prepare and submit for approval a yearly budget no later than the month of May.

He shall consult with and call upon such Departments heads, Deputy Directors and personnel as is needed to formulate plans for any situation.

Such plans cannot be placed in operation until approved by the Director.

He shall maintain accurate records of his action and furnish monthly reports to the Deputy Director of Administration on or before the last day of each month.

He may if he so desires request the Administration Department Clerk to type such records and reports.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

INSTRUCTORS AND TRAINING DEPARTMENT.

The Instructors and Training Department shall be under the direction of a coordinator.

Who shall be responsible to the Deputy Director of Administration.

He shall prepare and have a file of Instructors for Civil Defense needs.

He shall keep his file current showing name, address, phone numbers and subjects qualified to teach.

He shall when advised by the Deputy Director of Administration and furnished a list of those to be trained, determine who shall be the instructor, a time and place for training and notify those concerned with this information.

He shall remember at all times that except for certain classes the public is permitted to take Civil Defense Training and shall advise the Public Information Coordinator of the time and place of such training, so that publicity may be given.

He shall keep accurate records of his actions and furnish monthly reports to the Deputy Director of Administration on or before the last day of the month.

He may if he so desires request the Administration Department Clerk to type his reports and records.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

PUBLIC INFORMATION DEPARTMENT

The Public Information Department shall be under the direction of a coordinator.

Who shall be responsible to the Deputy Director of Administration.

He shall maintain a good relationship with all news media, and utilize such contacts as he may acquire to promote the objectives of Civil Defense.

He shall prepare and submit articles of interest to the public regarding training, objectives, services and other information to any and all news media.

He shall be prepared at all times to furnish filler material to any news source when requested.

He shall maintain a scrap book of all published articles concerning this unit and its members.

He shall establish a supply of pamphlets and information bulletins as supplied by Government sources and be prepared to keep such on hand in all public places that will accept them.

He shall develop such programs and methods that will bring Civil Defense before the Public.

He may call upon any officer and such personnel as he may require to assist in his program.

All officers must submit items for his consideration so that each department becomes news worthy and no items are overlooked.

He shall maintain accurate records of his actions and furnish monthly reports to the Deputy Director of Administration on or before the last day of each month.

He may if he so desires request the Administration Department Clerk to type his reports and records.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

WARNING AND COMMUNICATIONS DEPARTMENT

The communications department shall be under the direction of a coordinator who shall be responsible to the Deputy Director of Police and Transportation.

The communication Coordinator shall be responsible for the care and maintenance of all unit communications equipment.

He shall check such equipment following any use and if needed see that repairs are made at once.

He shall establish such rules as are necessary to insure proper handling of equipment and instruct those members who are to use the equipment.

He shall assign unit code numbers to those who have private radio equipment.

He shall assign identification numbers to those who do not have radios and instruct each in their proper use.

He shall establish a daily radio net, keep records of all net activities including personnel reporting.

He shall cause such information to be reported to the Lake County Net daily.

He shall be responsible for all radio codes and make such changes as are needed to insure that total services may be achieved.

He shall maintain accurate records of all activities and make monthly reports to the Deputy Director of Police and Transportation on or before the last day of each month.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

POLICE AND RELATED SERVICES

POLICE TRAINING DEPARTMENT:

The Police Training Department shall be under the direction of a coordinator.

Who shall be responsible to the Deputy Director of Communications and Transportation Division.

This department shall be concerned with training personnel to handle, crowd and traffic control, school services and a Mobile patrol.

An intensive training program must be in effect at all times to train personnel to handle:

1. Crowds
2. Traffic
3. School services
4. Mobile patrol and area condition reporting.

The coordinator must know that personnel assigned to handle services must be competent to handle such services.

He must be conversant with and determine that those under his command are conversant with all directives pertaining to his department.

He must select qualified personnel to assume command in his absence.

He must be continuously alert to prevent personnel from assuming that they are police, remind them that only when under the direction of a constituted peace officer will they perform any police functions.

He must alert all personnel and particularly those in command that reports of any service performed must be made at once and in no case later than twenty four (24) hours following performance of such service.

Such reports must contain.

1. Name or badge number of officer assisted.
2. Time and date.
3. Nature of service.
4. Location of event.

Placement of personnel will be the duty of those in command.

Those in command will consult and where possible follow the wishes of those in charge regarding placement of personnel

Courtesy and cooperation will be of first importance in all dealing with the public.

ANNEX No. 7.

Infractions of the rules must be promptly reported and corrective measures must be taken.

The coordinator must keep a record of all activities, ~~§§~~ he shall make a monthly report to the Deputy Director of Communications and Transportation on or before the last day of each month.

He may if he so desires request the communications and transportation Department clerk to type his reports and records.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

MOTOR POOL AND TRANSPORTATION

Motor Pool and Transportation shall be under the direction of a coordinator.

Who shall be responsible to the Deputy Director of the Police and Transportation Division.

He shall maintain a permanent record of the Unit Mobiles showing date purchased, repairs needed, condition of and miles driven.

Keep a list of personnel qualified to handle such unit mobiles, such personnel will make condition reports of such mobiles driven when and if repairs are needed.

He shall be empowered to authorize such repairs when needed and will establish a place where such mobiles may be taken upon his authority for repairs and servicing.

He shall conduct such tests as are needed to insure that qualified personnel will be assigned to handle such mobiles.

He shall keep such records as are necessary and make reports to the Deputy Director of Police and Transportation monthly on or before the first day of each month.

He shall if he so desires request the Police and Transportation Division Clerk to typw such records and reports.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

FIRE AND RESCUE DEPARTMENT

The Fire and Rescue Department will be under the direction of a coordinator.

who shall be responsible to the Deputy Director of the Health and Welfare Division.

He shall institute such training and instructions programs as are necessary to have from the Unit qualified personnel to assist in firefighting, light, and heavy rescue and related services.

He shall cooperate with and be under the direction of, The Chief of the Black Oak Fire Department.

He shall train personnel in such services as are determined by joint action of the BLACK OAK FIRE CHIEF AND HIMSELF.

He shall determine and keep a current listing of all property under his departments jurisdiction and shall advise the Deputy Director of Health and Welfare of the needs of his department.

He shall maintain accurate records of his departments activities and training and shall make monthly reports to the Deputy Director of the Health and Welfare Division on or before the first day of each month.

He shall if he so desires request the Health and Welfare Division clerk to type such records and reports.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

HEALTH, WELFARE AND HOSPITAL DEPARTMENT

The Health and Welfare Department will be under the direction of a coordinator.

He shall be responsible to the Deputy Director of the Health and Welfare Division.

The Coordinator of the Health and Welfare and Hospital Department shall be responsible for the proper training and assisting of personnel in his department.

He shall cooperate with and be conversant with the needs of all welfare agencies and groups in the BLACK OAK LAKE RIDGE area.

He shall request training and assign personnel in the fields related to his department such as, First Aid, Mortuary, procurement of relief needs and spiritual needs and other guidance services.

He shall in his capacity work very closely with the Religious Affairs Department.

He shall keep accurate records of services rendered, personnel available for and trained to handle such services.

He shall make monthly reports to the Deputy Director of the Health and Welfare Division on or before the last day of each month.

He may if he so desires request the Health and Welfare Division Clerk to type his reports and records.

ANNEX No. 11.

BLACK OAK LAKE RIDGE CIVIL DEFENSE

RELIGIOUS AFFAIRS DEPARTMENT

The religious affairs department shall be under the direction of a coordinator.

He shall be responsible to the Deputy Director of the Health and Welfare Division.

He shall check the membership for adequate assistances and shall train and co-operate with such personnel. In caring for the needs of the Civil Defense personnel and persons in this area who are in need of religious comfort.

He shall prepare and establish proper rituals for use at meetings, funerals, and memorial services. He shall lead and instruct all members in the use of such rituals.

He shall keep accurate records of all activities of his department and shall report monthly to the Deputy Director of the Health and Welfare Division on or before the last day of each month.

He may if he so desires request the Health and Welfare Divisions clerk to type such reports and records.

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THOSE WHO HAVE SO DILIGENTLY AND **COURAGEOUSLY** SERVED IN THE
BLACK OAK LAKE RIDGE CIVIL DEFENSE, FOR THEIR FELLOW
NEIGHBOR, COMMUNITY AND COUNTRY.

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1966	OTTO HUFF	1967
1968	JOHN WILSON	1968
1967	GEORGE SHEIDLER	1968

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